PROPERTY OWNERS PRODUCT SUMMARY







Property Owners Insurance Policy

Please read this document carefully. Full terms, definitions, clauses, conditions and exclusions can be found within the Policy Booklet.

The Property Owners policy is underwritten by U K Insurance Limited, an Insurance Undertaking, and will run for 12 months or as shown on the schedule.

Full details of any Endorsements or Excesses that may apply will be shown in the Policy Schedule and Policy Booklet.

Fair Presentation of Risk:

You are under a duty to make a fair presentation of the risk to us before the inception, renewal and alteration of your policy.

This means that you must tell us about and/or provide to us all material information or tell us and/or provide to us sufficient information to alert us of the need to make further enquiries to reveal such material information. This information needs to be provided in a clear and accessible manner.

Material facts are those which are likely to influence us in the acceptance of the terms or pricing of your policy. If you have any doubts as to whether any information is material you should provide it to us.

Failure to disclose any material fact may invalidate your policy in its entirety or may result in your policy not responding to all or part of an individual claim or class of claims.

In order to comply with your duty to make a fair presentation you must also have conducted reasonable searches for all relevant information held:

- within your business (including that held by your senior management and anyone who is responsible for your insurance); and
- by any other person (such as your broker, intermediary or agent or a person for whom cover is provided by this insurance)

If any changes in circumstances arise during the period of insurance please provide full details to the broker, intermediary or agent acting on your behalf.

Section 1: The Structure

Extensions included as standard Cover (subject to certain limits) **Clauses and Conditions Exclusions** "All Risks" basis covering Accidental Damage to Index Linking Various Exclusions apply to Buildings. The definition of underground service pipes and Vacant or Disused Premises Designation Buildings includes landlord's cables Malicious Damage and Theft or Reinstatement of Sum Insured fixtures and fittings, curtains, Ground Rent - up to 2 years attempted Theft by Employees following a loss providing blinds, floor coverings, domestic whilst uninhabitable and up to lawfully in the Premises additional premium is paid white goods, swimming pools, a maximum of 10% of the Sum Damage caused by riots, Excess – as per schedule tennis courts and the contents of Insured strikes, civil commotion or Flat Roof Condition the common parts of the premises **Public Authorities** labour disturbances in Northern to which all tenants have access Subsidence Condition Professional Fees reasonably Ireland Subsidence is provided as incurred in the repair or Damage to gates and fences standard in most cases reinstatement of the Premises caused by storm or flood Day One Reinstatement is unless there is damage to the Capital Additions - up to 20% Optional - up to 115% of the structural parts of the Buildings of Sum Insured or £2,000,000 Declared Value at the same time whichever is less Damage caused by lopping, Removal of Debris pruning or felling of trees Damage by Emergency Services – up to £25,000 in Cessation of work or government action respect of any one claim Change in water table level Contracting Purchaser's Theft of property in the open Interest unless otherwise agreed

Section 1: The Structure continued

Cover	Extensions included as standard (subject to certain limits)	Clauses and Conditions	Exclusions
	 Trace and Access – up to £25,000 in respect of any one claim Subrogation Waiver against Parent or Subsidiary Companies, Tenants and Lessees Non-Invalidation – provided that Damage is not caused by Your Employees or as a result of an illegal, deliberate or criminal act Workmen permitted to undertake certain alterations Mortgage – interests of mortgagees, freeholders or lessors protected following increased risk Drain clearance costs Fire Extinguishment and Alarm Resetting Expenses Additional Sprinkler Upgrade Costs Loss of Metered Water and Heating Oil – up to £25,000 in respect of any one claim Unauthorised Use of Electricity, Gas or Water – up to £25,000 in respect of any one claim Alternative Accommodation Costs whilst the Building is uninhabitable up to the Sum Insured for 24 months from the date of damage Fly Tipping up to £25,000 in respect of any one claim Removal of Nests up to £1,000 in respect of any one claim Contractor's Interest Further Investigation Expenses Removal of Tenants' Debris up to £25,000 any one claim Contractor's Interest Further Investigation Expenses Removal of Tenants Up be 5,000 any one period of Insurance (but excluding Damage or liability caused as a result of the property being used for illegal activities) Temporary Removal of Contents of Common Parts anywhere in the UK, Republic of Ireland, Channels Islands or Isle of Man – up to £25,000 Illegal Cultivation of Drugs – up to £5,000 in any one Period of Insurance but We will not be liable for the first £250 of each and every claim 		Damage by malicious persons to property in any structure incapable of being locked Damage caused by an explosion due to the bursting by steam pressure of a boiler, economiser or any other apparatus unless used for domestic purposes Damage caused by storm or flood resulting from frost, subsidence, ground heave or landslip or attributable solely to changes in the water table level Damage caused by bursting of a boiler due to steam pressure Property more specifically insured Damage to glass and sanitary ware other than by Fire, Lightning or Explosion Damage to any particular piece of equipment or appliance by self-ignition, short circuit, excess pressure etc. Accidental Damage (where operative) Damage caused by: Wear and tear, the action of light Vermin or insects Subsidence, landslip or ground heave Corrosion, wet or dry rot, marring or scratching Normal settlement or bedding down of new structures Inherent vice, latent defect, gradual deterioration Faulty or defective workmanship Collapse or cracking of Buildings Subsidence, ground heave and landslip (where operative) Damage caused to yards, car parks, roads, pavements, swimming pools, walls, gates and fences unless also affecting an insured building Damage caused to rope of Building Damage resulting from demolition, construction, structural alteration or repair of any property at the same premises Damage resulting from groundworks or excavation at the same premises Damage caused by: The normal settlement or bedding down of new structures The settlement or movement of

Section 1: The Structure continued

Cover	Extensions included as standard (subject to certain limits)	Clauses and Conditions	Exclusions
	Landscape Gardens – restoring landscape gardens affected by Damage to the Buildings (other than Damage by Emergency Services) – up to £10,000 any one occurrence of Damage		 made-up ground Coastal or river erosion Defective design or workmanship or the use of defective materials Fire, subterranean fire, explosion, earthquake or the escape of water from any tank apparatus or pipe

Optional Cover

Section 2: Landlord's Contents

Cover	Extensions included as standard (subject to certain limits)	Clauses and Conditions	Exclusions
Available on "Specified Contingencies" basis with the option to include "Accidental Damage" Subsidence is available as an option in most cases	 Temporary Removal of Contents of Common Parts – up to £25,000 Replacement Locks – up to £25,000 Tenants' debris removal costs – up to £25,000 in respect of any one premises Loss of Oil and Metered Water – up to £25,000 in any one period of insurance Alternative Accommodation Costs whilst the Building is uninhabitable up to £100,000 [for 24 months] Theft from outbuildings – up to £2,500 Theft by Tenants include up to £5,000 any one period of insurance (but excluding Damage or liability caused as a result of the property being used for illegal activities) Illegal Cultivation of Drugs – up to £5,000 in any one Period of Insurance but We will not be liable for the first £250 of each and every claim 	 Index Linking Basis of Claims Settlement – Reinstatement Automatic Reinstatement of Sum Insured provided extra premium paid Excess – as per schedule Flat Roof Condition Subsidence Condition 	As shown under Section1: The Structure, but with the following additional exclusions: Damage due to leakage of beverages from bottled stock Theft of property in excess of £2,500 contained in any outbuilding

Section 3: Public Liability

Cover	Extensions included as standard (subject to certain limits)	Clauses and Conditions	Exclusions
Legal liability to pay damages and associated costs in respect of: accidental bodily injury, death, disease or Illness accidental damage to material property accidental obstruction, trespass, nuisance or interference with air, light, water or way	 Cross Liabilities Motor Contingent Liability Defective Premises Act 1972 Compensation for Court Attendance connected to a claim (up to £500 per day for partner/director and £250 for each employee) Additional Persons Insured Worldwide Personal Liability Contractor's Contingent Liability Contractual Liability 		Ownership of buildings not insured under Section 1 – The Structure Ownership of land unless we have agreed to provide cover Manual work away from Premises (other than collection or delivery) Injury or damage arising from any mechanically propelled vehicle or any vessel made to float on, in or travel through water, air or space

Section 3: Public Liability continued

Cover	Extensions included as standard (subject to certain limits)	Clauses and Conditions	Exclusions
wrongful arrest, detention, imprisonment or eviction, malicious prosecution or invasion of privacy Indemnity limit as shown in the Schedule Territorial Limits: The United Kingdom, the Channel Islands and the Isle of Man; and elsewhere in the world for visits in connection with the Business undertaken by You or any of Your directors or Employees normally resident in the UK, the Channel Islands or the Isle of Man, for the performance of nonmanual work other than the collection and delivery of goods or the erection and dismantling of estate agency boards and signs. (see also Worldwide Personal Liability Extension)	 Health & Safety at Work etc. Act 1974 Data Protection Legislation Corporate Manslaughter and Corporate Homicide Act 2007 (up to £1,000,000) 		 Professional negligence, wrongful or inadequate treatment, examination, prescription or advice given Goods which You supply, install, erect, repair or treat Cost of rectifying or replacing defective work Pollution or contamination other than caused by a sudden identifiable and unintended and unexpected incident Damage to anything supplied, installed or erected by You if such Damage is attributable to any defect therein

Section 4: Rent Receivable

Cover	Extensions included as standard (subject to certain limits)	Clauses and Conditions	Exclusions
 Loss of: Rent Additional Expenditure Outstanding Debit Balances Costs and expenses incurred in re-letting following insured Damage Additional expenditure incurred to avoid or minimise loss The insured causes of damage will follow those under Policy Sections 1 and 2 unless you have requested otherwise 	 Boiler Explosion Prevention of Access Alternative Accommodation in respect of residential parts of the Premises Loss of Book Debts Alternative Accommodation Professional Accountants' Charges Automatic Rent Review – maximum100% increase Subrogation Waiver against Parent or Subsidiary Companies and Tenants Contingency Rent Extensions for Landlords' Protection (up to £500,000 any one claim) in respect of: Denial of Access Disease, Vermin, Defective Sanitary Arrangements, Murder and Suicide Failure of Utilities Loss of Attraction up to £250,000 any one period of insurance (but excluding Damage or liability caused as a result of the property being used for illegal activities) 	 Reinstatement of Sum Insured following a loss Cessation of Trading First Financial Year Payment on Account Unoccupied Buildings 	As shown under Section 1: The Structure and Section 2: Landlord's Contents

Standard Cover

Section 5: Glass and Sanitary Ware

Cover	Extensions included as standard (subject to certain limits)	Clauses and Conditions	Exclusions
"All Risks" cover on Glass, Sanitary Ware and Shop Front Glass at the Premises for which You are responsible	 Reasonable cost of boarding up Damage to frames or framework following breakage of Glass Removal/replacement of fixtures to effect replacement of glass Replacement of foil, lettering, painting of glass, etc. Accidental damage to goods following breakage of glass in display windows 		Damage arising out of: Fire, Lightning or Explosion Removal or installation or repairs or alterations carried out at the Premises Theft unless theft is covered under Section 1 or 2 Damage in any portion of Vacant or Disused Buildings Any item flawed or broken at commencement of policy

Optional Cover

Section 6: Employers' Liability

Cover	Extensions included as standard (subject to certain limits)	Clauses and Conditions	Exclusions
Legal liability to pay damages and associated legal costs in respect of bodily injury, death, disease or illness caused to Employees. Indemnity limit £10 million (inclusive of legal costs), unless otherwise shown in the Schedule. Territorial Limits The United Kingdom, the Channel Islands and the Isle of Man; and elsewhere in the world for visits in connection with the Business undertaken by You or any of Your directors or Employees normally resident in the UK, Channel Islands or the Isle of Man, in respect of the performance of nonmanual work other than the collection and delivery of goods or the erection and dismantling of estate agency boards and signs.	 Health & Safety at Work etc. Act 1974 Cross Liabilities Compensation for Court Attendance connected to a claim (£500 per day for partner/director and £250 for each employee) Unsatisfied Court Judgements Additional Persons Insured Injury to Working Partners Corporate Manslaughter and Corporate Homicide Act 2007 (up to £1,000,000) 	Right of Recovery – indemnity is in accordance with any law relating to compulsory insurance of legal liability to employees (but you shall repay to us all sums paid which we would not have been liable to pay but for the provisions of such law) Certificate of Employers' Liability Insurance"	 Bodily injury to Employees (other than the driver) from being in or on any vehicle where injury results from use by you of a vehicle whilst on the road under the terms of Part VI of the Road Traffic Act 1988 Visits or work on any offshore rig or platform

Optional Cover

Section 7: Terrorism

Cover	Extensions included as standard (subject to certain limits)	Clauses and Conditions	Exclusions
Damage caused by an Act of Terrorism involving: Damage to the Property insured under this Policy and loss consequent on interruption to or interference with the Business		Indemnity is subject to: HM Treasury certifying that an event or events have been an Act of Terrorism	Cover applies in England, Wales and Scotland only. It will not extend to include the territorial seas adjacent to England, Scotland and Wales as defined by the Territorial Sea Act 1987

Section 7: Terrorism continued

Cover	Extensions included as standard (subject to certain limits)	Clauses and Conditions	Exclusions
Non-Damage Business Interruption as insured by this Policy in England, Wales or Scotland caused by or resulting from an Act of Terrorism. Provided that Our liability will not exceed in any one Period of Insurance: in all the total Sum Insured; or for any item its sum insured or any other stated limit of liability stated in the Schedule or elsewhere in the Policy, whichever is the less.		 a Tribunal constituted under the terms of Schedule 3 to a Retrocession Agreement between Pool Reinsurance Company Ltd and HM Treasury determining that any Damage was caused by an Act of Terrorism Conditions or terms which provide for adjustments of premium based on declarations on expiry of the period of insurance shall not apply to Terrorism insurance Any Long Term Agreement applying to this Policy shall not apply to Terrorism insurance 	 Riot or Civil Commotion, War, Invasion, Act of Foreign Enemy Hostilities (whether war be declared or not), Civil War, Rebellion, Revolution, Insurrection or Military or Usurped Power Damage to or the destruction of any Computer System or any alteration, modification, distortion, erasure or corruption of Data, whether Your property or not, where such loss is directly or indirectly caused by or contributed to by or arising from or occasioned by or resulting from Virus or Similar Mechanism or Hacking or Phishing or Denial of Service Attack Cover is provided for certain losses caused by remote digital interference (cyber terrorism) but nation state cyber terrorism is excluded Any loss or consequential loss from any Nuclear Installation or Nuclear Reactor Damage to any Residential Property insured in the name of a Private Individual

General Conditions

 Fair Presentation of the Risk 	 Instalments 	Interest	 Illegal, Deliberate or Criminal
Reasonable Precautions	Choice of Law	 Fire Extinguishing Appliances 	Acts
Change of Risk or InterestCancellation	Contracts (Rights of Third Parties) Act 1999	Changes to your cover Unoccupancy	Sanctions, Prohibitions or Restrictions

Claims Conditions

Conditions Precedent	Our Rights	Subrogation	Arbitration
Action by You	Fraudulent Claims	Other Insurances	• Excesses

General Exclusions

 War, Government Action and Terrorism Sonic Bangs Radioactive Contamination Date Recognition Computer Virus and Hacking Infectious or Contagious Disease 	Radioactive Contamination Pollution or Contamination • Date Recognition • Computer Virus and Hacking	Infectious or Contagious Disease
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Further Information

Other features

Please contact your Broker, Intermediary or Agent for details of the payment methods available.

Helpline services available 24 hours a day, 7 days a week for:

- Eurolaw Commercial Legal and UK Tax Advice Helpline on any business problem including employment, VAT, contract disputes etc. (supplied by DAS Legal Expenses Insurance Company Limited on behalf of NIG). Note that where advice is sought in respect of Tax Advice or in respect of very specialist matters, such advice is only provided 9am to 5pm Monday to Friday (other than public and bank holidays).
- Business Emergency Assistance Helpline assistance from reputable local contractors to deal with an emergency on your premises, including burst pipes, drainage problems, gas, electricity failures and serious roof damage (supplied by DAS Legal Expenses Insurance Company Limited on behalf of NIG. You must pay any callout or repair charges.
- Stress Counselling Service for any employee (and their family) over the telephone, assisting with issues such as Stress, Relationship, Depression, Bereavement and Family (supplied by DAS Legal Expenses Insurance Company Limited on behalf of NIG).
- Emergency Glazing and Security Assistance call outs for any glazing or door and window security problems (provided by NIG's approved supplier panel).

The following helpline service, which is provided by a medically qualified person, is available 9am to 5pm Monday to Friday, excluding public and bank holidays:

 Health and Medical Assistance Helpline giving assistance concerning nutrition, sports injuries, giving up smoking, exercise, complementary health and changing doctors (supplied by DAS Legal Expenses Insurance Company Limited on behalf of NIG).

Your right to cancel

If this cover does not meet your requirements, please return all your documents and any certificate to the broker, intermediary or agent who arranged the Policy within 14 days of receipt. We will return any premium paid in accordance with the General Condition - Cancellation.

Cancellation

If you wish to terminate the contract at any other time, please contact the broker, intermediary or agent who arranged the Policy. Any return of premium will be made in accordance with the General Condition - Cancellation.

How to make a claim

Please contact, in the first instance, the broker, intermediary or agent who arranged the Policy, providing full details, as soon after the incident or circumstance as possible.

Out of normal office working hours, you can contact Sedgwick Global Solutions on 0345 600 7082 who act on your Broker's behalf and they will assist you with your claim. In either case, please quote your Policy Number and have your policy documentation at hand.

When making a claim, it is very important that you meet all of the requirements of the policy, particularly Claim Condition 2 Action by You. If you don't, we may not pay part or all of your claim.

How to complain

If you have an enquiry or complaint arising from your Policy, please contact the broker, intermediary or agent who arranged the Policy for you. If the broker is unable to resolve your complaint or it is regarding the terms and conditions of the policy, they will refer it to NIG.

If your complaint is still outstanding you can write to NIG direct at the following address, quoting your Policy Number.

Customer Relations Manager,

NIG, Churchill Court, Westmoreland Road, Bromley BR1 1DP. Email: complaints@nig-uk.com.

Details of NIG's complaints procedures including information on what you should expect in response to your complaint can be found on NIG's website at www.nig.com/contact-us/complaints.

Once you receive a written response and if you remain dissatisfied, you may refer your complaint to the Financial Ombudsman Service (FOS). Their address is:

The Financial Ombudsman Service Exchange Tower, London E14 9SR

Telephone: 0800 023 4567 or 0300 123 9123.

Their website also has a great deal of useful information: www.financial-ombudsman.org.uk.

Details about our Regulator

NIG policies are underwritten by U K Insurance Limited who is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority, registration number 202810. The Financial Conduct Authority website, which includes a register of all regulated firms can be visited at www.fca.org. uk, or the Financial Conduct Authority can be contacted on 0800 111 6768. The Prudential Regulation Authority website can be visited at www.bankofengland.co.uk/pra, or the Prudential Regulation Authority can be contacted on 020 7601 4878.

Financial Services Compensation Scheme

Under the Financial Services and Markets Act 2000, should we be unable to meet our liabilities to policyholders, compensation may be available. Insurance advising and arranging is covered for 90% of the claim, without any upper limit. For compulsory classes of insurance, insurance advising and arranging is covered for 100% of the claim, without any upper limit. Information can be obtained on request, or by visiting the Financial Services Compensation Scheme website at www.fscs.org.uk.





NIG policies are underwritten by U K Insurance Limited, Registered office: The Wharf, Neville Street, Leeds LS1 4AZ. Registered in England and Wales No 1179980. U K Insurance Limited is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority. Calls may be recorded.